

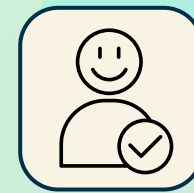
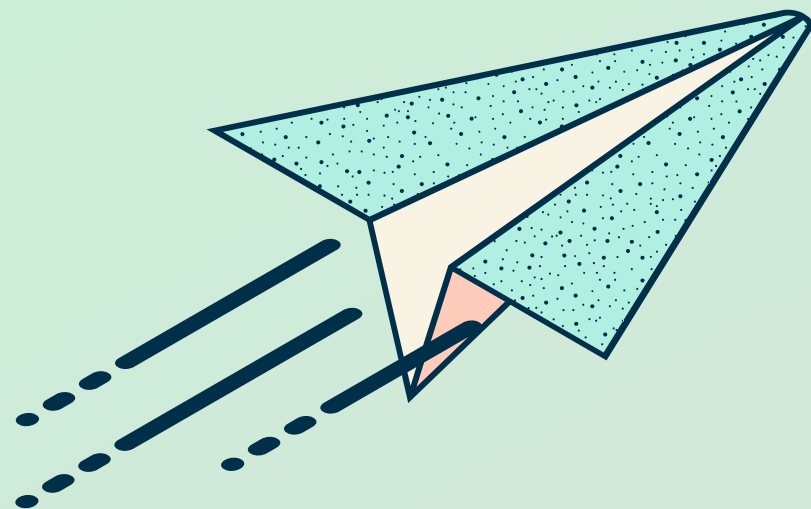
OUR MODULES

absence.

Paperless Personnel Management

All personnel data safely in one place.

Available in 7 languages: German, English, Spanish, French, Portuguese, Polish and Turkish



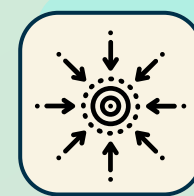
Intuitive handling

User-friendly setup, no lengthy training required.



Free Onboarding

Support and onboarding are 100% free and included in your monthly subscription.



Centralized Storage

Employee data and documents are stored in one place and can be accessed from anywhere.

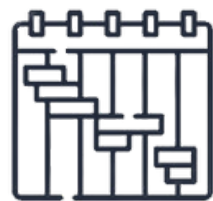


DSGVO Compliant Hosting

SSL encrypted and ISO certified servers in Germany.

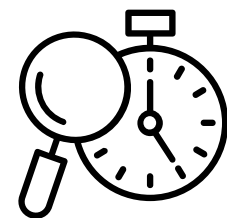
The 4 pillars of absence.io

Vacation management, time tracking, digital personnel files, and expense management - all in one solution. absence.io puts an end to complicated HR processes.



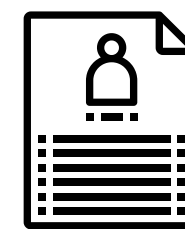
Absence Management

Reliable vacation planner for your employees with a simple request process, overview of their remaining vacation days & custom leave types.



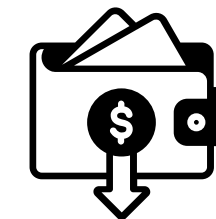
Time tracking

Keep track of work hours and overtime with our digital time tracking, web and mobile. Create reports & manage individual start and end times.



Digital personnel file

Manage all employee information in one place with a simple document upload function and a smart questionnaire.

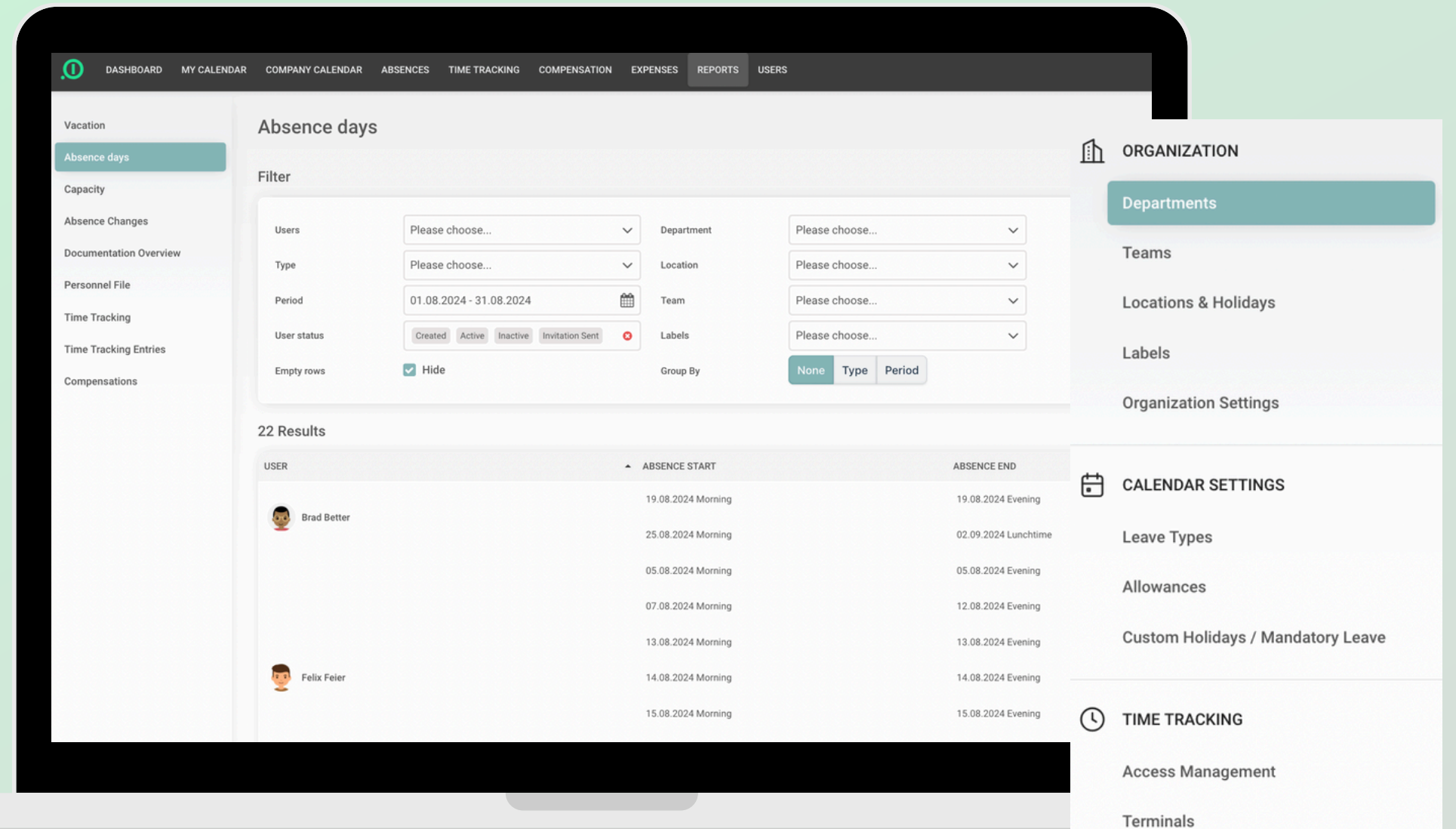


Expense Management

Simple and secure submission, approval, and reimbursement of expenses and travel costs.

Administration and backoffice

- Wide range of individual setting options
- Labels for absences (& time tracking entries) for project tracking
- Reporting & export functions for absences, e.g. accruals. Depending on the modules subscribed to, further reporting options will be available
- Division of company structures by departments & teams
- Administration of roles & rights
- Setup of company vacations & days off
- Dashboard with all important information at a glance



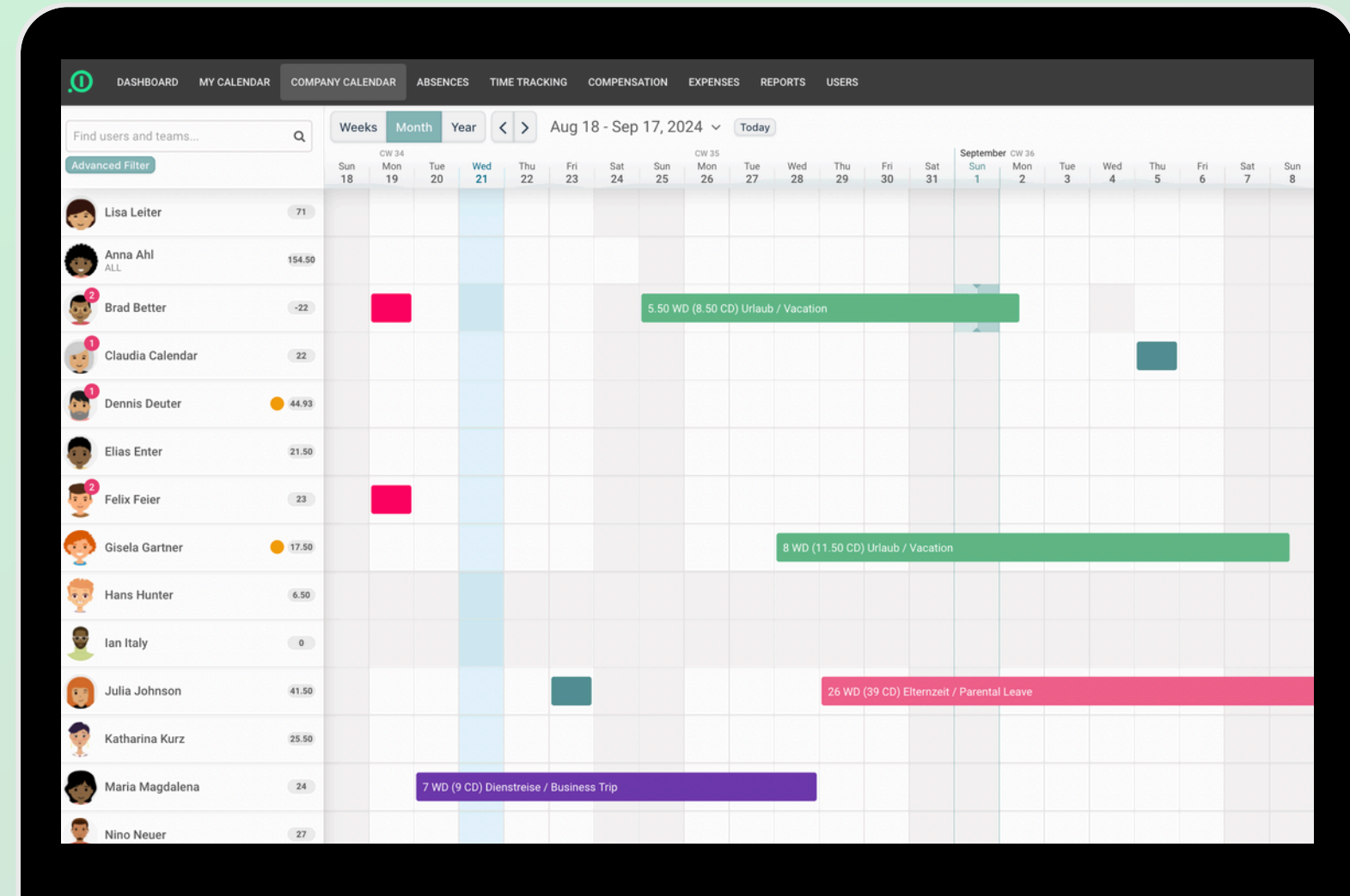
Digitize your absence management

- Request and approve vacations with just a few clicks
- Automated process - avoids errors & misunderstandings
- Clear substitution management
- Employees always have an overview of their remaining vacation days
- Overview of all absent and present colleagues in the company calendar

The screenshot displays the absence.io user interface. At the top, a navigation bar includes 'DASHBOARD', 'MY CALENDAR', 'COMPANY CALENDAR', 'ABSENCES', 'TIME TRACKING', 'COMPENSATION', 'EXPENSES', 'REPORTS', and 'USERS'. The user 'Brad Better' is logged in. The dashboard shows a '1 x ABSENCE REQUEST' and '1 x ABSENCE TODAY' summary. A form for creating a new request is visible, with fields for 'Type' (Vacation), 'From' (26.03.2021), 'To' (26.03.2021), and 'Duration' (Morning/Evening). A notification overlay shows a green checkmark and the text 'DEINE ANFRAGE WURDE AKZEPTIERT!' (Your request has been approved!). Below the notification, a summary of the approved request is shown: 'Typ: Vacation', 'Zeitraum: Mo. 15.03.2021 (Morgens) - Fr. 19.03.2021 (Abends)', 'Dauer: 5 Tage', 'Vertreter: Pablo Vincente', and 'Akzeptiert von: Nici Augustin'. A bottom notification bar from the 'absence.io APP' at 11:03 Uhr states 'Your request has been approved!' and provides details for the 'Vacation' request, including start/end dates and the approver 'Bökey Engin'.

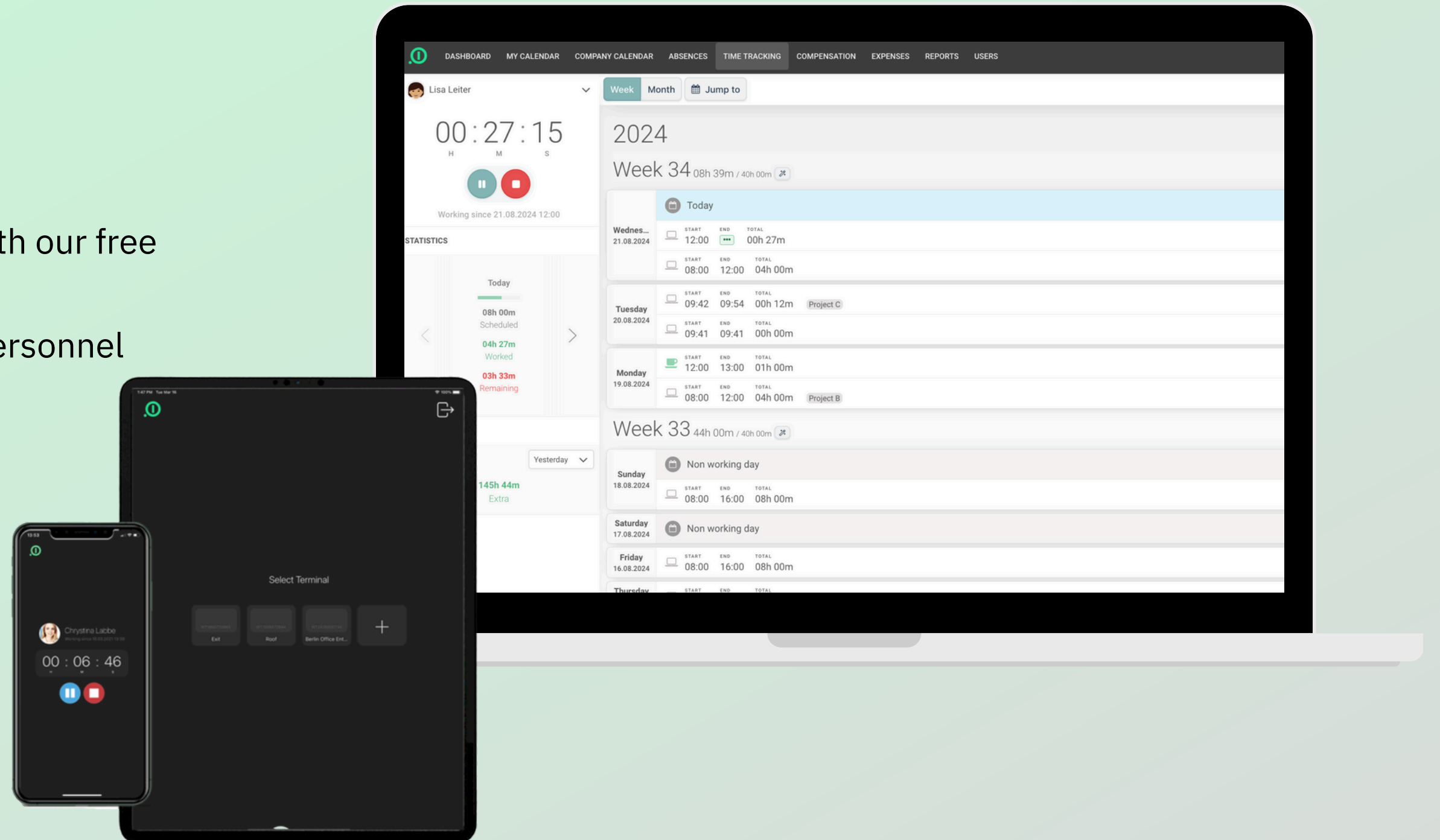
Absence Management

- Absence types & approval processes individually customizable
- Evidence, e.g. certificates, can be uploaded directly in the absence
- Direct calendar integration via synchronization or ICS link
- Integration with GSuit/ Office365 /Slack



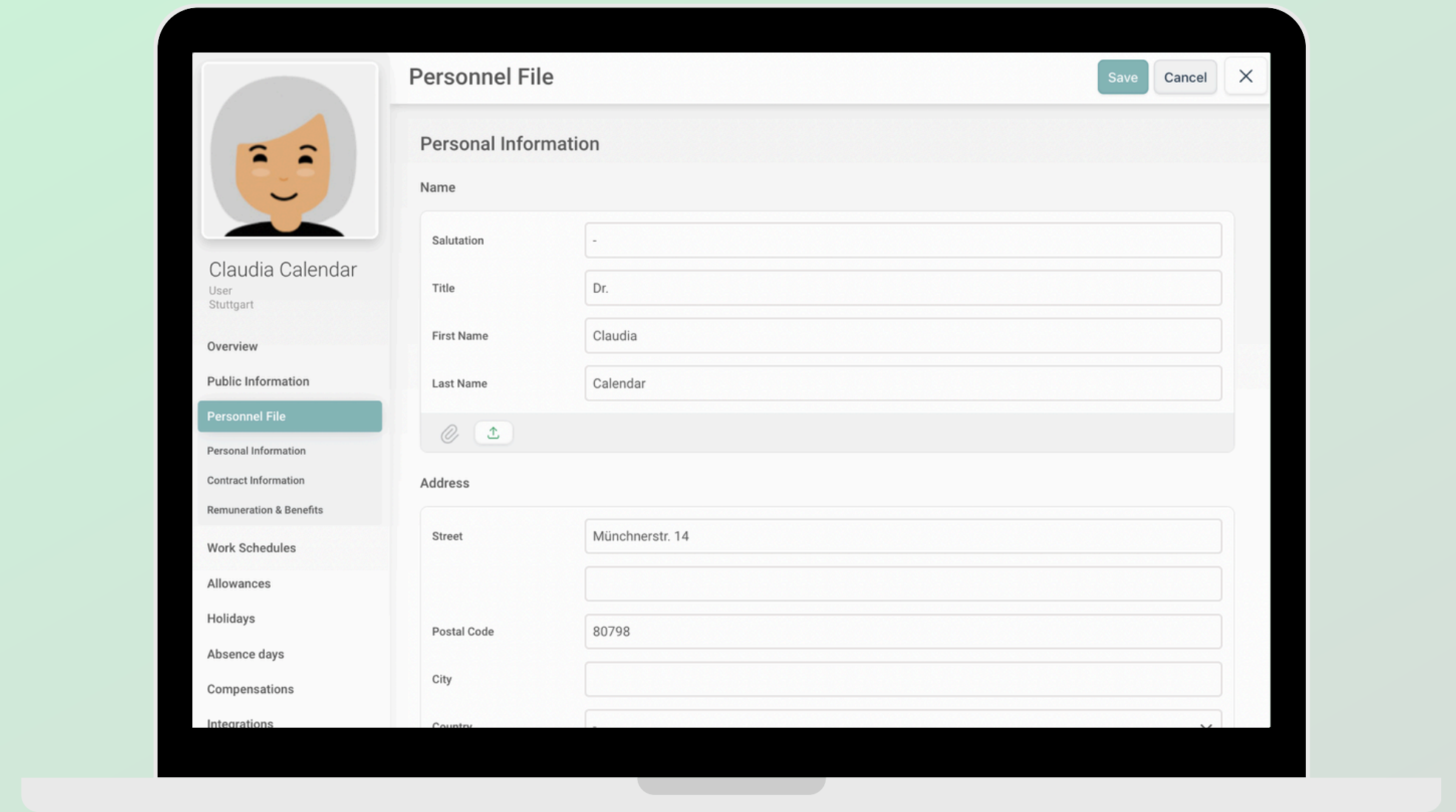
Time tracking

- Digital and mobile time recording
- Simple and intuitive operation
- Practical export & reporting functions
- Hourly account always in view
- Your tablet as a stationary terminal with our free Terminal App.
- Central administration for admins & personnel department



Digital personnel file

- Digital personnel file with automated questionnaire
- Paperless personnel management
- Employee data and documents stored centrally and accessible from anywhere
- SSL encrypted
- ISO certified servers in Germany
- Daily data backup



The screenshot shows a web application interface for managing a personnel file. The main window is titled "Personnel File" and has "Save", "Cancel", and "X" buttons in the top right corner. On the left side, there is a sidebar menu with a profile picture of a woman and the name "Claudia Calendar", with "User Stuttgart" below it. The menu items include: Overview, Public Information, Personnel File (highlighted), Personal Information, Contract Information, Remuneration & Benefits, Work Schedules, Allowances, Holidays, Absence days, Compensations, and Integrations. The main content area is titled "Personal Information" and contains the following fields:

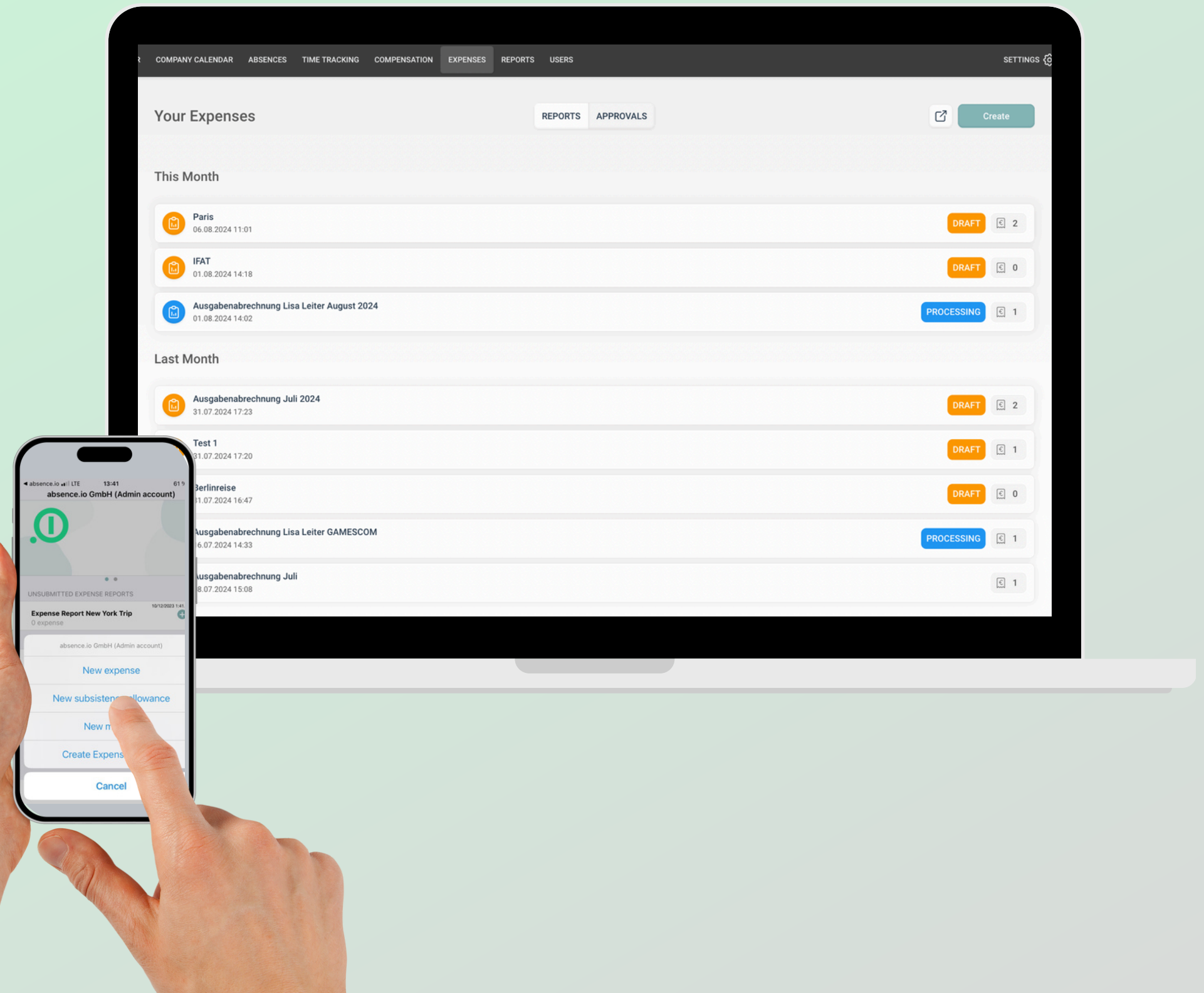
Name	
Salutation	-
Title	Dr.
First Name	Claudia
Last Name	Calendar

Below the name fields, there are icons for a link and a refresh. The "Address" section contains the following fields:

Street	Münchnerstr. 14
Postal Code	80798
City	
Country	

Expense management

- Manage travel expenses, per diem, and more with ease
- Automatic expense creation through digital receipts, photos, or card payments
- Easy submission, approval and reimbursement
- Flexible usability via web and app (Android & iOS)

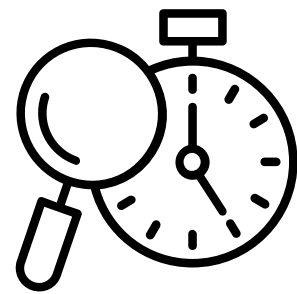


Simple, transparent pricing model

BASIC

2.00€ per user
per month

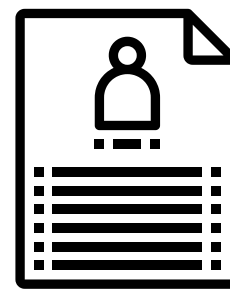
Vacation Planner and Absence Management



+

2.00€ per user
per month

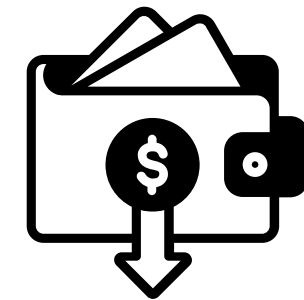
Time Tracking



+

2.00€ per user
per month

Digital Personnel File



+

5.00€ per user
per month

Expense Management

Curious?

Make an appointment today for a joint product demo.

We'll be happy to show you all the features of our software in a short, no-obligation web demo.

BOOK A DEMO



Do you have any questions?



Email Address

support@absence.io



Help Center

<https://absenceio.zendesk.com>



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